

Volunteer Coordinator

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VOLUNTEER APPLICATION

THANK YOU for your interest in volunteering at Pet Helpers! Volunteers play a vital role within our organization. Without your support, we would not be able to assist nearly the number of animals who need help in our community. Please complete this Volunteer Application and bring it with you to Volunteer Orientation. After the Orientation you will schedule an interview with the Volunteer Coordinator to determine the volunteer position that is right for you. Keep in mind that most of our volunteer positions require additional training.

Thank you again for your interest in Pet Helpers!

Date _____

Full Name _____

E-mail Address _____

Primary Phone _____ Alternate Phone _____

Home Address _____

City, State, Zip _____

Date of Birth _____

Emergency Contact _____

Emergency contact phone number(s) _____

Education:

What is your level of education: (circle)

High School/GED Technical School College Graduate School

Technical School/College: _____

Degree earned: _____

Dates Attended: _____

Graduate School: _____

Degree earned: _____

Dates Attended: _____

Do you need volunteer hours for school credit? _____ If yes, how many hours? _____

Occupation and Employer:

Information about skills and interests:

Would you prefer to volunteer:

- | | |
|--|--|
| <input type="checkbox"/> Directly with cats | <input type="checkbox"/> At special events |
| <input type="checkbox"/> Directly with dogs | <input type="checkbox"/> With potential adopters |
| <input type="checkbox"/> With children and schools/ Humane Education | <input type="checkbox"/> To help clean |
| <input type="checkbox"/> With pet therapy at retirement communities | <input type="checkbox"/> With administrative staff |

Please list any skills that may relate to your volunteer work at Pet Helpers:

Please list the days and times that you are available to volunteer:

Have you ever been arrested and/or convicted of any crime in this state or another state or jurisdiction?(circle) Yes No

If yes, please detail (excluding civil traffic offenses): _____

Is there any health concern that might limit your ability to volunteer? If yes, please explain. _____

Liability Waiver

Volunteers and parent(s)/ guardian(s) of volunteers: please read this entire application and the Volunteer Handbook to be informed of all policies, procedures, and risks at Pet Helpers before beginning any volunteer work. By coming in to volunteer your time you are acknowledging that you are aware of Pet Helpers policies, procedures, and risks.

In consideration of permission granted to me to complete work as a volunteer at Pet Helpers Adoption Center and Spay/Neuter Clinic, I hereby, for myself, my heirs, administrators, and assigns, release, remise, and discharge Pet Helpers Adoption Center and Spay/Neuter Clinic and its agents and employees, of and from all claims, demands, actions and injuries, sustained to my person or property as a result of any act, omission, or negligence of Pet Helpers while volunteering on the premises of Pet Helpers or while attending an event sponsored by or benefiting Pet Helpers Adoption Center and Spay/Neuter Clinic.

I am aware of the risks and dangers involved in working with shelter animals and that unanticipated and unexpected dangers may arise, and I assume all risks of injury to my person and property that may be sustained as a result.

I represent and certify that I am at least 18 years of age, or if I am under the age of 18 years old, I represent and certify that I have the permission of my parents or guardian to assist with various tasks necessary to shelter operation.

(Print name here)

(Date)

(Volunteer signature or signature of consenting adult, if volunteer under age 18)

Pet Helpers Adoption Center and Spay/Neuter Clinic

VOLUNTEER AGREEMENT:

My name is _____, and I accept a position in a charitable capacity as a volunteer for the Pet Helpers Adoption Center and Spay/Neuter Clinic. As a volunteer I understand that:

- My services to Pet Helpers are provided in a strictly voluntary capacity without expectation of, or right to, any salary, compensation, employment or employment-type benefits of any kind.
- I will familiarize myself with Pet Helpers' policies and procedures applicable to volunteers.
- Pet Helpers has high standards of moral and ethical treatment of the animals in its care. I will adhere to these standards in my role as a volunteer.
- My volunteer relationship may be terminated by Pet Helpers if the terms of this agreement are violated, or if Pet Helpers, in its sole discretion, deems such termination in its best interest, or if I am no longer a fit for the position.

As a Pet Helpers volunteer I agree to:

- Never strike handle, raise my voice or treat an animal in such a way that would be construed as rough or abusive.
- Interact with animals with care and compassion.
- Hold confidential all information that I may obtain directly, or indirectly, concerning staff, other volunteers, animals, and clients of Pet Helpers.
- Be conscientious and punctual, and adhere to any responsibility I agree to for Pet Helpers. I will hold myself accountable for commitments I undertake.
- Maintain an appropriate appearance when representing Pet Helpers.
- Notify the Volunteer Coordinator if I wish to terminate my volunteer relationship with Pet Helpers, or if I am unable to work as scheduled.
- Communicate any problems, concerns, or issues to the Volunteer Coordinator whenever necessary.
- Limit my activity to my assigned duties unless otherwise directed by the Volunteer Coordinator, or Pet Helpers management or staff.
- Adhere to all Pet Helpers policies and protocols including, but not limited to, safety guidelines, animal handling, cleaning protocols, sign-in and scheduling procedures.
- Not represent Pet Helpers outside of my volunteer capacity. Pet Helpers' management will handle the concerns of animal welfare issues within and outside of Pet Helpers.
- Respect others and display sensitivity, consideration, and compassion for people and animals affiliated with Pet Helpers. I will alert the Volunteer Coordinator or Pet Helpers management if I feel I have not received this same courtesy.
- I understand and agree that harassment or discrimination of any sort is not tolerated.

DATE

PRINTED NAME

SIGNATURE